

जा. क्र.: म.रा.कौ. वि/मुख्यालय/२०२४-२५/स्टेशनरी/२६७

दिनांक: 05 JUL 2024

दरपरत्रक सूचना

विषय :- महाराष्ट्र राज्य कौशल्य विद्यापीठ, मुंबई येथे व विद्यापीठाच्या विविध केंद्रांमध्ये स्टेशनरी व इतर आवश्यक साहित्यांचा पुरवठा करणेबाबत.

महाराष्ट्र शासनाच्या कौशल्य, रोजगार, उद्योजकता व नाविन्यता विभागामार्फत महाराष्ट्र राज्य कौशल्य विद्यापीठ अधिनियम २०२१ अन्वये महाराष्ट्र राज्य कौशल्य विद्यापीठाची स्थापना करण्यात आली आहे. विद्यापीठाच्या मुख्यालय आणि विद्यापीठ अंतर्गत येणाऱ्या विविध (खारघर, पिंपळे गुरव, औंध, मुलुंड, कोपरी, विद्याविहार, नागपूर) केंद्रांसाठी सतत स्टेशनरी व इतर साहित्यांची आवश्यकता आहे. सतत लागणाऱ्या स्टेशनरी व इतर साहित्यांचे दर करार (Rate Contract) करणे त्याचप्रमाणे योग्य व कमी दरामध्ये विद्यापीठाच्या मुख्यालयाच्या ठिकाणी तसेच इतर केंद्रांमध्ये वेळोवेळी स्टेशनरी व इतर साहित्यांचा पुरवठा करण्याकरिता मा. कुलगुरु, महाराष्ट्र राज्य कौशल्य विद्यापीठ, मुंबई यांच्या अनुमतीने संस्था/पुरवठादार यांचेकडून सिलबंद दरपत्रके मागविण्यात येत आहेत.

महाराष्ट्र राज्य कौशल्य विद्यापीठ, मुंबई येथील विद्यापीठाच्या मुख्यालय आणि विद्यापीठ अंतर्गत येणाऱ्या विविध केंद्रांमध्ये स्टेशनरी व इतर आवश्यक साहित्यांचा पुरवठा करण्याकरिता दरकरार करण्यासाठी आपले दरपत्रक मा. कुलसचिव, महाराष्ट्र राज्य कौशल्य विद्यापीठ, मुंबई यांचे नावे दि. २६/०७/२०२४ दुपारी ०३.०० वाजेपर्यंत कार्यालयात पोहचतील अशा पद्धतीने पाठविण्यात यावीत, उशिरा प्राप्त झालेली दरपत्रके स्विकारण्यात येणार नाहीत. सदर दरकरार वर्ष २०२४-२५ आणि २०२५-२६ करिता ग्राह्य मानले जातील याची नोंद घ्यावी.

दरपत्रकामध्ये दर नमूद करताना ते सर्व करासहीत, वाहतूक खर्च, लॉर्डिंग अनलॉर्डिंग आणि इतर तत्सम खर्चासह असावेत अथवा त्यामध्ये याबाबत स्पष्ट उल्लेख असावा तसेच सिलबंद पाकिटावर करावयाच्या कामाच्या बाबींचा आणि दरपत्रक सादरीकरणाचा अंतिम दिनांकाचा स्पष्ट उल्लेख असावा.

प्राप्त झालेल्या दरपत्रकांपैकी काही अथवा सर्व दरपत्रके नाकारण्याचा अधिकार राखून ठेवण्यात आला असून याबाबतचे कोणतेही कारण देणे बंधनकारक नाही.

प्राप्त झालेल्या दरापैकी कमी असलेल्या दरास काम देण्यात येईल. सदर काम द्यावयाचे सर्व अधिकार मा. कुलगुरु, महाराष्ट्र राज्य कौशल्य विद्यापीठ, मुंबई यांनी राखून ठेवले आहेत.

महाराष्ट्र राज्य कौशल्य विद्यापीठ, मुंबई येथील विद्यापीठाच्या मुख्यालय आणि विद्यापीठ अंतर्गत येणाऱ्या विविध केंद्रांमध्ये स्टेशनरी व इतर आवश्यक साहित्यांचा पुरवठा करण्याकरिता आवश्यक साहित्यांचा तपशील सोबत जोडलेल्या प्रपत्र - १ मध्ये उपलब्ध आहे.



(डॉ. राजेंद्र तलवारे)

प्र. कुलसचिव

म.रा.कौ.वि. मुंबई

# Maharashtra State Skills University, Mumbai

## Annexure 1 - List of required items

No.	Particulars	Unit	Rate per Unit
1	ALPIN (Round Head)	Pkt	
2	ALPIN (T Head)	Pkt	
3	BOX FILE BIG (Index File) Blue Lever Arch	Nos.	
4	BROWN TAPE - 2 "	Roll	
5	CALCULATOR CASIO	Nos	
6	CARBON PAPER KORES	Pkt	
7	CD WITH COVER MOSER BAER	Nos	
8	CELLO TAPE- 1"	Roll	
9	CELLO TAPE - 2"	Roll	
10	CLOTH ENVELOP -A/3	Nos	
11	CLOTH ENVELOP -A/4	Nos	
12	CLOTH ENVELOP-FULL FS	Nos	
13	COBRA Delux file (Ace SCF 168)	Nos	
14	CORRECTION FLUIDE PEN	Nos	
15	COVER FILE (Fourfolder Cloth)	Nos	
16	FEVICOL - 100ML	Nos	
17	FEVICOL - 500ML	Bottle	
18	FEVISTIC 8GM	Nos	
19	HIGHLIGHTER PEN (Multi Colour)	Pkt	
20	JEMS CLIP - STEEL (Upin) Kangaroo	Pkt	
21	A4 - L FOLDER	Nos	
22	LAMINATION ENVELOP - A4	Nos	
23	LAMINATION ENVELOP-FS	Nos	
24	LESS FILE (Brown)	Nos	
25	METAL CLIP-15 Kangaroo	Doz	
26	METAL CLIP-19 Kangaroo	Doz	
27	METAL CLIP-25 Kangaroo	Doz	
28	METAL CLIP-32 Kangaroo	Doz	
29	METAL CLIP- 41, Kangaroo	Doz	
30	METAL CLIP-,51 Kangaroo	Doz	
31	NOTICE BOARD PIN	Pkt	
32	OHP MARKER Permanent	Pkt	
33	PAPER CUTTER Small	Pkt	
34	PAPER CUTTER Big	Pkt	
35	PAPER WEIGHT	Nos	
36	PEN-BLUE, BLACK, RED (Ball Point)	Pkt	
37	Pen Refill Pckt for above Pens	Nos	
38	PENCIL (Apsara)	Pkt	
39	ERASSER (Apsara)	Pkt	
40	SHARPNER (Apsara)	Pkt	
41	PLASTIC SCALE BIG	Nos	

No.	Particulars	Unit	Rate per Unit
42	PUNCHING MACHINE 480 Kangaroo	Nos	
43	PUNCHING MACHINE 52 Kangaroo	Nos	
44	PUNCHING MACHINE 600 Kangaroo	Nos	
45	PUNCHING MACHINE 700 Kangaroo	Nos	
46	SPIRAL W. PAD-1/6,	Nos	
47	SPIRAL W. PAD-1/4	Nos	
48	SPIRAL W. PAD-,1/8	Nos	
49	STAPLER 10 NO Kangaroo	Nos	
50	STAPLER PIN SMALL Kangaroo	Pkt	
51	STAPLER PIN BIG Kangaroo	Pkt	
52	STEEL SCALE Good Quality	Nos	
53	VISITING CARD HOLDER 240	Nos	
54	WHITE BOARD MARKER PEN CAMLIN	Nos	
55	WRITING PAD -1/8	Nos	
56	XEROX PAPER A4-70GSM JK Green	Pkt	
57	XEROX PAPER A3-70GSM JK Green	Pkt	
58	XEROX PAPER Lega-70GSM JK Green	Pkt	
59	PEN STAND	Nos	
60	LONG REGISTER – 100 pages	Nos	
61	LONG REGISTER – 200 pages	Nos	
62	LONG REGISTER – 300 pages	Nos	
63	LONG REGISTER -400 Pages	Nos	
64	Copy Power A/4	Pkt	
65	Copy Power F/c.	Pkt	
66	J K Copier Red A/4	Pkt	
67	J K Copier Red F/c	Pkt	
68	J K Easy A/4	Pkt	
69	J K Easy F/c	Pkt	
70	TNPL Copier A/4	Pkt	
71	CLOTH ENEVELOP-11/5	Nos	
72	LAMINATION ENEVELOP-11/5	Nos	
73	Envelop With Window-A4Size	Nos	
74	JEMS CLIP - PLASTIC	Doz	
75	Plastic Tray Maxo	Nos	
76	ATTENDANCE REGISTER- 80 pages	Nos	
77	BOTTON FOLDER FILE - SUPER THIK	Nos	
78	BOTTON FOLDER FILE - Clear Bag	Nos	
79	RUBER BAND Kg	Kg	
80	PENCIL BATTERY AA Duracell	Nos	
81	PENCIL BATTERY AAA Duracell	Nos	
82	PLASTIC ROPE	Bundle	
83	Cotton Tag	Bundle	
84	Cotton Lace	Bundle	
85	Paste IT Pad (tri Colour)	Pkt	
86	Scissor (Big & Small)	One doz. each	

<b>No.</b>	<b>Particulars</b>	<b>Unit</b>	<b>Rate per Unit</b>
87	Glossy Paper for Photo Print (250 GSM)	Pkt	
88	Big Size Needle for stitching	Nos	
89	Stitching Thread (As per Sample)	Pkt	
90	Dasta Paper	Nos	
91	Lakh / Sealing Wax (Good Quality)	Pkt	
92	2" Transferring Cello Tape	Roll	
93	1" Transferring Cello Tape	Roll	
94	1" Transferring Cello Tape Dispenser	Nos	
95	Packing Cloths (Cotton)	Mtr	
96	Drawing sheet for Exam	Doz	
97	White Board Marker ink	Nos	
98	Stamp Pad	Nos	
99	Stamp Pad ink	Bottle	
100	Kores Superior adhesive Paste	Bottle	
101	Alpin Container	Nos	
102	Correction Tape	Nos	
103	PP COMPUTER FILE 10X12	PCS	
104	PP COMPUTER FILE 15X12	PCS	
105	PVC COMPUTER FILE 10X12	PCS	
106	PVC COMPUTER FILE 15X12	PCS	
107	Mouse	PCS	
108	Will Mouse USB	PCS	
109	WIRELESS Mouse	PCS	
110	USB Optical Mouse	PCS	
111	Key Board USB	PCS	
112	Key Board	PCS	
113	Key Board Ps2 Classic	PCS	
114	Anti-glare Screen	PCS	
115	Anti-glare Screen	PCS	
116	Spike guards 4 Pin	PCS	
117	Office File 227	DOZ	
118	Office File 272	DOZ	
119	Sensor Spring File 272	DOZ	
120	Sensor Spring File 31.5	DOZ	
121	Clothe Patti Spring File 31.5	DOZ	
122	Clothe Patti Spring File Spl 454	DOZ	
123	Box File – BOTON PATTI	PCS	
124	Box File - kangaroo C.C.	PCS	
125	Voucher Box File	PCS	
126	Box PVC Plastic Coated	PCS	
127	Box Cobra Spring File	PCS	
128	Box Cobra D'ring File	PCS	
129	Spiral Pad No 3	PCS	
130	Spiral Pad No 6	PCS	
131	Spiral Pad No 7	PCS	

No.	Particulars	Unit	Rate per Unit
132	Spiral Pad No 8	PCS	
133	Spiral Pad No 9	PCS	
134	Spiral Pad No 9 Bilt	PCS	
135	Writing Pad 1/8 Cut	PCS	
136	Writing Pad 1/8 Full	PCS	
137	Writing Pad 1/4 Cut	PCS	
138	Writing Pad 1/4 Full	PCS	
139	Sundaram Writing Pad 1/4 Cut	PCS	
140	Sundaram Writing Pad 1/4 Full	PCS	
141	Duplicate Book No 0	Each	
142	Duplicate Book No 00	Each	
143	Duplicate Book No 1	Each	
144	Duplicate Book No 2	Each	
145	Duplicate Book No 4	Each	
146	Triplicate Book No. 0	Each	
147	Triplicate Book No 00	Each	
148	Triplicate Book No 1	Each	
149	Triplicate Book No 2	Each	
150	Triplicate Book No 4	Each	
151	Cash & Debit Voucher	Each	
152	Cash & Debit Voucher	Each	
153	C-ruled	Quire	
154	Petty & Double Cash	Quire	
155	Ledger Index 1Quaire	Quire	
156	Sales & Purchase Printed	Quire	
157	Inward / Outward Printed	Quire	
158	Pay Sheet / 17 x29 Muster	Quire	
159	Master Book 001 / 002	Quire	
160	Aa Rulled - White Paper	Quire	
161	Master Roll Cum Wages	Quire	
162	Stock Register Printed	Quire	
163	Oblong Petty Cash Book	Quire	
164	3 Column / 8 Column Book	Quire	
165	No 10 Stapler	PCS	
166	No 10 HD 10D Stapler	PCS	
167	HP 45 Stapler Big	PCS	
168	HD 52 Punch	PCS	
169	HD 280 & 480 Puch	PCS	
170	HD DP 500 Big	PCS	
171	No 10 Stapler Pin	BOX	
172	No 10 Stapler Pin	BOX	
173	Heavy Duty Punch Dp800	PCS	
174	Heavy Duty Punch	PCS	
175	Paper V Clip 26mm	BOX	
176	Paper V Clip 26 mm	BOX	

No.	Particulars	Unit	Rate per Unit
177	Paper U Clip 35 mm	BOX	
178	Paper U Clip 35 mm	BOX	
179	Paper Pins 100 Gms	PKT	
180	Paper Pins 400 Gms	PKT	
181	Reynolds Pen 040	PKT	
182	Reynolds Pen 045	PKT	
183	Cello Gripper Pen	PCS	
184	Cello Max Writer Pen	PCS	
185	Montex MEGA TOP Pen	PKT	
186	Lexi 05 Pen	PKT	
187	Cello Gel Pen	PCS	
188	Reynolds Gel Pen	PCS	
189	Reynolds Joiter Pen	PCS	
190	Add Gell Pen PG 300	PCS	
191	Add Gell Acture Pen	PCS	
192	Uni Ball Cigno Pen	PCS	
193	Uni Ball Pen UB 157	PCS	
194	Ball Pen Simple	PCS	
195	Stikigi Ball Pen	PCS	
196	Pilot. V5 Pen	PCS	
197	Parker Joiter Pen	PCS	
198	Raynolds Reffils	PCS	
199	Cello Gripper Reffils	PCS	
200	Montex MEGA TOP Reffils	PCS	
201	Cello Gell Reffils	PCS	
202	Add Gell Reffils	PCS	
203	Natraj HB Pencils	PKT	
204	Apsara HB Pencils	PKT	
205	Pencils Sharpners	PCS	
206	Natraj Pencil Earaser	PCS	
207	Stamp Pad (Small)	PCS	
208	Stamp Pad (Medium)	PCS	
209	Stamp Pad Ink 30 ml	BTL	
210	Stamp Pad Ink 100 ml	BTL	
211	Plastic Scale 12"	PCS	
212	Plastic Scale 12"	PCS	
213	Steel Scale 12"	PCS	
214	Note Books 100 Pages	EACH	
215	Note Books 200 Pages	EACH	
216	Long Book 200 pages	EACH	
217	Short & hands Books	EACH	
218	Rubber band Box	BOX	
219	700 ml Pest	EACH	
220	300 ml Pest	EACH	
221	Pencil cell AA	PCS	

No.	Particulars	Unit	Rate per Unit
222	Pin Khushan Magnetic	EACH	
223	Air Fresher	EACH	
224	Fevi Stick Big 15gm	Each	
225	Kores Glustick 15gm	Each	
226	White Inl -	Set	
227	White Ink - Single	Each	
228	Uni Correction Pen	Each	
229	Correction Pen	Each	
230	Market Pen Permanant	Each	
231	Market Pen Permanant	Each	
232	White Board Marker	Each	
233	White Board Duster Ordinary	Each	
234	White Board Duster Magnetic	Each	
235	Hi = Lighter marker	Each	
236	OHP Permanent Marker	Each	
237	Plastic Paper Tray 3x1	Set	
239	Plastic Excutive Tray 1x2	Set	
240	Min Cream For Computer	BTL	
241	Cello tape Dispensor Big	Each	
242	Cello Tape "½ " 45 yards	Roll	
243	Cello Tape "1 " 45 yards	Roll	
244	Cello Tape "2 " 45 yards	Roll	
245	Brown Tape :1" 40 Yards	Roll	
246	Brown Tape :2" 40 Yards	Roll	
247	Brown Tape :3" 40 Yards	Roll	
248	Brown Tape :2" 60 Yards	Roll	
249	Double Size Tissue Tape ½	Doz	
250	Double Size Tissue Tape "1"	Roll	
251	Foam Tape Double Size "1"	Roll	
252	Pan Fix & Tecko Tape	Doz	
253	Wacko Gum Tape "1"	Roll	
254	Wacko Gum Tape "2"	Roll	
255	White Carry Bag "13x16"	PKT	
256	White Carry Bag "16x20"	PKT	
257	White Carry Bag "17x23"	PKT	
258	White Carry Bag "20x20"	PKT	
259	Staping Roll White 12 mm 3 kg	Roll	
260	Staping Roll colour 12 mm 3 kg	Roll	
261	Staping Machine Set	Set	
262	Staping Patti Clip 1 ½ kg	PKT	
263	Rubber Band No. 12, 14, 16, 18	Kg.	
264	P.P. bag All Size	Kg.	
265	Tar Bundle Stich Well No 24	Roll	
266	Tar Bundle Hoko No 24, 26	Roll	
267	Plastic Sutli Roll White	Roll	

No.	Particulars	Unit	Rate per Unit
268	Plastic Sutli Roll Colour	Roll	
269	Katha sutli 1 k.g	Kg.	
270	Arrow suttar Pin 65mm	BOX	
271	Arrow Gun Machine	Each	
272	Blue Jumbo Carry bag "27x30"	PKT	
273	Dustbin Bag "19x21" Small	PKT	
274	Dustbin Bag "29x39" Big	PKT	
275	Lock Bag All Size	PKT	
276	Dura Cell AAA	PCS	
277	Dura Pencil Cell AA	SET	
278	Eveready Pencil Cell	PCS	
279	Telephone Diary No 7 288 Pages	PCS	
280	Telephone Diary No 7 192 Pages	PCS	
281	File Divider 1/8	PKT	
282	SDI Binder Clip 19mm	BOX	
283	SDI Binder Clip 25 mm	BOX	
284	SDI Binder Clip 32 mm	BOX	
285	Marker Ink Camel	BTL	
286	Fountain Pen Ink Camel	BTL	
287	Luxor Sign Pen Box	BOX	
288	Panama Paper Claimp No 1,2,3	BOX	
289	KANGAROO Scissors Big Orange	PCS	
290	KANGAROO Scissors Medium Orange	PCS	
291	KANGAROO Scissors Big Black	PCS	
292	KANGAROO Scissors Medium Black	PCS	
293	KANGAROO Scissors Small Black	PCS	
294	Ordinary Scissors Medium	PCS	
295	Mahavir Tailoring Scissors No 10	PCS	
296	Zig Zag Scissors Imported	PCS	
297	Paper Cutter Big	PCS	
298	Paper Cutter Small	PCS	
299	Paper Cutter Blade Big	PKT	
300	Punch Folder A/4	PCS	
301	Punch Folder F/S	PCS	
302	Sheet Protractor AJP A/4	PCS	
303	Sheet Protractor AJP F/S	PCS	
304	Moraco Folder F/S	PCS	
305	Lamina Maraco Folder F/S	PCS	
306	Lamina Clear File A/4	PCS	
307	Neo Colour Folder A/4 No. 101	PCS	
308	Plastic Patti File A/4	PCS	
309	Visiting Card Album 384 Card	PCS	
310	Visiting Card Album 384 Card Index	PCS	
311	Visiting Card Album 192 Cards	PCS	
312	Cheque Folder Plastic	PCS	

No.	Particulars	Unit	Rate per Unit
313	A/4 2D' ring File SPS	PCS	
314	F/S 2D' ring File SPS	PCS	
315	A/4 2D' ring File Neo	PCS	
316	A/4 Display Book 20 Pocket SPS	PCS	
317	F/S Display Book 20 Pocket SPS	PCS	
318	7" X 4" Envelope White	50 PCS	
319	9 ½" X 4 ½" Envelope White	50 PCS	
320	11" X 5" Envelope White	50 PCS	
321	9" X 6" Envelope White	50 PCS	
322	9" X 12" Envelope White	50 PCS	
323	10" X 12" Envelope White	100 PCS	
324	14" X 10" Envelope White	100 PCS	
325	7" X 4" Envelope Brown	50 PCS	
326	9 ½" X 4 ½" Envelope Brown	50 PCS	
327	11" X 5" Envelope Brown	50 PCS	
328	9" X 6" Envelope Brown	50 PCS	
329	9" X 12" Envelope Brown	50 PCS	
330	10" X 12" Envelope Brown	100 PCS	
331	14" X 10" Envelope Brown	100 PCS	
332	7" X 4" Envelope Cloth	50 PCS	
333	9 ½" X 4 ½" Envelope Cloth	50 PCS	
334	11" X 5" Envelope Cloth	50 PCS	
335	9" X 6" Envelope Cloth	50 PCS	
336	9" X 12" Envelope Cloth	50 PCS	
337	10" X 12" Envelope Cloth	100 PCS	
338	14" X 10" Envelope Cloth	100 PCS	
339	A/4 B/W Xerox Copy	Copy	
340	A/3 B/W Xerox Copy	Copy	
341	A/4 Colour Xerox Copy	Copy	
342	A/3 Colour Xerox Copy	Copy	
343	A/4 B/W Printout	Copy	
344	A/3 B/W Printout	Copy	
345	A/4 Colour Printout	Copy	
346	A/3 Colour Printout	Copy	
347	Jumbo Size Xerox Copy	Copy	
348	Smart card Printing	Copy	
349	Lamination Hard I cards	PCS	
350	Lamination Hard A/4	PCS	
351	Lamination Hard F/S	PCS	
352	Lamination Hard A/3	PCS	
353	Casio Calculator MJ 120C	PCS	
354	Casio Calculator HL 122I	PCS	
355	Citizen Calculator CT 500	PCS	
356	Citizen Calculator CT 512	PCS	
357	Citizen Calculator Ct555	PCS	

<b>No.</b>	<b>Particulars</b>	<b>Unit</b>	<b>Rate per Unit</b>
358	Orpat Calculator OT 512	PCS	
359	Orpat Calculator OT 400	PCS	
360	Orpat Calculator SDC 0712	PCS	
361	Orpat Calculator SDC 1108	PCS	
362	Casio Scientific	PCS	
363	White Table Duster Big	PCS	
364	Yellow Duster	PCS	
365	Floor Duster Big	PCS	
366	Glass Duster White	PCS	
367	Coline Spray	BTL	
368	Harpic 1 ltr	BTL	
369	Tipole	BTL	
370	Dettol hand Wash Liquid	BTL	
371	Fem Liquid 1 Ltr	BTL	
372	Colour Fennel Goli 400gms	PKT	
373	White Fennel Goli 500gms	PKT	
374	Sunny Fennel Btl 1 LTR	BTL	
375	Klinol Fennel 1 Ltr	BTL	
376	White Fennel 5 Ltr	CAN	
377	Fem Liquid 5 Ltr.	CAN	
378	Tissue Toilet Roll Big Jacson	Roll	
379	Tissue Toilet Roll Small	Roll	
380	Maruti Tissue Box	Box	
381	Party Pack Tissue Box	Box	
382	DRY MOP SET EASY	Box	
383	WET MOP SET EASY	Box	
384	MOP REFFIL	Box	
385	EPSON M15140 Cartridge BK008	PCS	
386	EPSON M3170 Cartridge BK005	PCS	
387	EPSON M3170 Cartridge BK005	PCS	
388	EPSON M6460 Cartridge BK008	PCS	
389	EPSON M6460 Cartridge C008	PCS	
390	EPSON M6460 Cartridge M008	PCS	
391	EPSON M6460 Cartridge Y008	PCS	
392	HP Laserjet P1108 Cartridge 88A	PCS	
393	HP Laserjet P1108 Refill 88A	PCS	
394	Cannon IR 2006 Cartridge	PCS	
395	Cannon IR 2006 Refill	PCS	